

RECREATION PLAYGROUND LEADER (SEASONAL)

DEFINITION

Under general supervision, is responsible for organizing and conducting a wide variety of recreational activities and events for program participants at city operated playgrounds and day camp facilities; performs related duties as required.

EXAMPLES OF WORK (Any one position may not include all of the duties listed, nor do the examples cover all of the duties that may be performed.)

Instructs playground participants, orally and by demonstration, in various playground recreational activities including arts and crafts, performing arts, athletic sports and group and table games;

Organizes and conducts various playground events and activities including team and league play, tournaments, festivals, contests, shows and parties;

Promotes events and activities by preparing and either posting, or distributing fliers, bulletins and posters; prepares articles for local publications;

Officiates and judges various competitive activities including games, contests and shows;

Issues recreational equipment to participants using the playground facilities and accounts for the return of such equipment at the conclusion of activities;

Sets up and takes down equipment such as tables and chairs and volleyball nets;

Instructs day camp participants orally and by demonstration in outdoor recreational activities including fishing, cooking, fire building, hiking and Indian arts and crafts and lore;

Organizes and conducts various day camp events and activities including picnics and hikes;

Inspects playground and day camp premises and equipment for defects or problems to insure the safety of participants; assists in maintaining premises and equipment; assists in determining maintenance needs of playground and equipment;

Maintains order and discipline on the playground and at day camp;

Maintains a variety of records and prepares reports;

Distributes lunches to participants; may supervise lunch time activity;

May lead the work activities of youth workers assigned to the playground.

MINIMUM QUALIFICATIONS

Completion of two (2) years of college (at least 90 quarter hours or 60 semester hours) including at least two (2) courses in recreation. Substitution(s): Six (6) months youth leadership experience may be substituted for the required education on a three (3) months of experience for one (1) year of education basis.

KNOWLEDGE, SKILLS AND ABILITIES

General knowledge of the fundamentals, rules, skills, techniques, equipment and materials involved in a variety of playground recreation activities; some knowledge of the general objectives of a recreation program; ability to get along well with and motivate children and adolescents; ability to gain the respect of participants and maintain acceptable conduct and control of participants; ability to instruct a variety of recreational activities; ability to organize and conduct a variety of recreational events and activities; ability to maintain records and reports; ability to apply basic first aid.

Probationary Period:	365 Days
Examination:	Noncompetitive
Class Code:	3169
Job Family:	Health & Social Services
EEO Job Category:	Paraprofessional
Compensation Plan:	MCP
Salary:	Range OK-OK
Class established:	03-15-67
Current spec:	08-28-00
Commission action taken:	Review/no change Revise/Retitle (Recreation Playground Leader 8/28/00) Retitle (Recreation Playground Leader I 3/24/83)
Last reviewed:	04-25-05